

Downloading eAudiobooks from Tennessee R.E.A.D.S. - Laptops, MacBooks, Desktop Computers (PC)

You will need:

- A valid John P. Holt Brentwood library card
- Access to wi-fi for your device (i.e. Internet Access)
- A Tennessee R.E.A.D.S. account (see below)

Initial Account Setup

1. Navigate to the Tennessee R.E.A.D.S. website in your browser.
2. Click on "Sign in" in the top-right space of the webpage.
3. Click on the dropdown menu and select, "Brentwood Library."
4. Enter in your library card number (The long number under the barcode)
 - Click in the check mark box if you wish to have to enter your login information again in the future.
5. Once you have signed in, you can begin to search for and checkout eAudiobooks.

Searching for eAudiobooks

** eAudiobooks are distinguished from the regular eBooks by a little headset icon below the book cover.*

There are many ways to go about discovering new books or looking for a specific author/title.

- The search field at the top of the page allows you to search by Author or Title (more if you use filters)
 - After tapping on the search field, a dropdown called, "Advanced" will appear to the right. Clicking on this will open the filters page and allow you to better narrow your search.
- Click "Subjects" on the heading bar at the top to see a list of book genres.
- Click "Collections" to locate different booklists based on topics, target audience, and format.

Checking out an eAudiobook

1. After locating an item you would like to checkout, tap on "Borrow" below the book's cover image.
 - If it says, "Place Hold," you will be put in the Hold Queue. This queue can be quite long for new releases.
2. Where it says "Borrow for," click on the number of days (e.g. "14 days") to adjust when the item will be returned.
3. Click the large, "Borrow" icon.

4. You have now borrowed the item. You can access the item by going to your "Shelf" page (See the icon that looks like 3 books stacked together near the top of the homepage).
- There are two ways to go about listening to eAudiobooks from your computer.
 - You can download the eAudiobook as an MP3 file. This will let you listen to the audiobook through your preferred music player (e.g. iTunes) or upload the audiobook to a portable device (e.g. an iPod or MP3 player).
 - You can listen to the audiobook directly through your browser.